



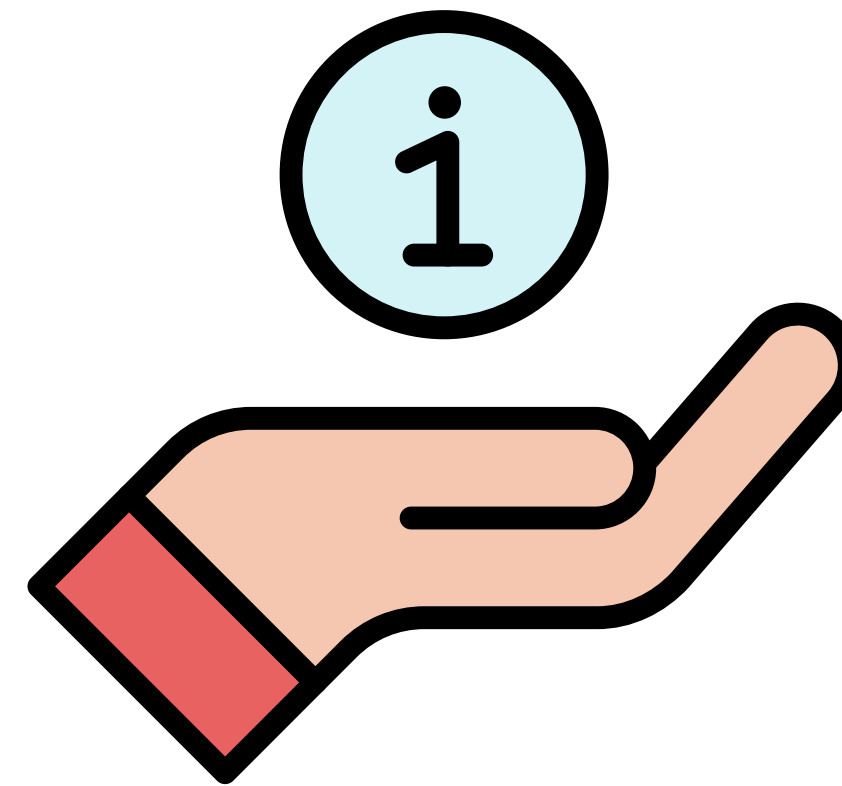
Erasmus Student Guide

PRACTICAL INFORMATION FOR ERASMUS STUDENTS



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Erciyes University is a good choice if you want to enrich your educational path by spending a mobility period abroad. Erciyes University is pleased to welcome you.



MOBILITY STUDENTS

MOBILITY STUDENTS

The steps to be followed by the students who want to spend their mobility period at Erciyes University are described below:

ERASMUS+ FOR STUDIES



Check at your home University whether there is an agreement with the Erciyes University within your area of studies.

Kindly note that you should be specific about the field of the internship you are interested in. We will get back to you as soon as possible with the decision on your internship.



Contact the International Relation Office/ Erasmus Office at your home university and make sure they nominate you for an exchange.



Fill in the Learning Agreement for Studies and after your university signs it, send it by email to us together with the Transcript of Records and a copy of your Passport. [1]

TO NOTE

[1]As an exchange student for Traineeships you are not allowed to conduct exams and gain credits. On conclusion of your internship you will get your Certificate of Attendance. Your internship is certified by the supervisor of your activities by filling in the appropriate sections of the Learning Agreement for Traineeships.

MOBILITY STUDENTS

The steps to be followed by the students who want to spend their mobility period at Erciyes University are described below:

ERASMUS+ FOR TRAINEESHIP



Send an email to the Erasmus Office of Erciyes University expressing the interest in conducting an internship at the University.

Kindly note that you should be specific about the field of the internship you are interested in. We will get back to you as soon as possible with the decision on your internship.



Upon receipt of the confirmation from us, you need to fill the Learning Agreement for Traineeship which is the work plan agreed upon by you, your university and the tutoring professor at Erciyes University.



After filling the document and signing it, send it to the International Office of Erciyes University by email.

TO NOTE

As an exchange student for Traineeships you are not allowed to conduct exams and gain credits. On conclusion of your internship you will get your Certificate of Attendance. Your internship is certified by the supervisor of your activities by filling in the appropriate sections of the Learning Agreement for Traineeships.



DEADLINES

TERM/SEMESTER DATES:

1st semester:
September 2022 – January 2023

2nd semester:
February 2023 – June 2023

APPLICATION DEADLINES:

1st semester or full academic year:
1 July (Nomination: 1 June)

2nd semester:
1 December (Nomination: 1 November)

BEFORE MOBILITY

APPLYING FOR VISA

If your country is not exempted from visa by the Republic of Turkey, you are required to have a visa to enter Turkey. To learn about the visa regime applied by Turkey to your country, please check the website of the Ministry of Foreign Affairs.

To apply for a student visa, you are required to visit the nearest Turkish Embassy or Consulate in your country with the following documents:

- ✓ Acceptance Letter from Erciyes University
- ✓ A completed visa application form
- ✓ The Visa fees
- ✓ Passport and passport sized pictures



Please check here if there are any more requirements from the responsible consulate.

We advise you to apply at least two months before the semester begins, so that you don't face any delay and be ready for the semester.

An aerial view of a city square, likely in Istanbul, featuring a large mosque with a prominent dome and minarets in the background. The square is paved with a grid pattern and has some green spaces and fountains. The text "DURING MOBILITY" is overlaid in large, bold, yellow letters with a black outline.

DURING MOBILITY

You have made it here, that is what matters. Do not worry, the rest is easy!

1 STEP

CONFIRMATION OF ARRIVAL

Some Home Universities require the confirmation of arrival. The document is provided by your home institution. It will be signed at the beginning of your studies at the Erciyes University. If you are not sure whether your institution requires such a document, please contact the IRO/Erasmus Office at your home University.

2 STEP

LEARNING AGREEMENT

Within the first month of your exchange, you should prepare your Learning Agreement “During the mobility” (part 2) in case there are any changes to your courses. Any courses you will not attend should be removed or replaced with those you have chosen to attend.

3 STEP

COURSE REGISTRATION

The course registration (course selection) procedures of mobility students who are just enrolled are carried out by the advisors of the departments they have enrolled. For the course registration, you can log in with student numbers and passwords on OBİSİS :

<https://obisis.erciyes.edu.tr/>

Transportation card

Transportation in Kayseri is quite active and easy. The transportation within the city relies mainly on buses, the Light Rail Transit (LRT) system called Kayseray, taxis and personal vehicles.

You can purchase a transportation card, which is valid for busses and railway, at any KART38 cabin or office which are available in the whole city. The card costs approximately 10 TL and you can recharge it through the Kart38 Machines.

Normal Fare: 5,50 TL

Student Fare: 2.75 TL

*The student card is only available to Erasmus Mobility Students.



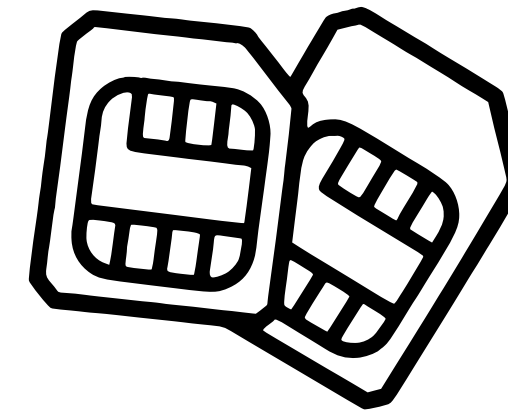
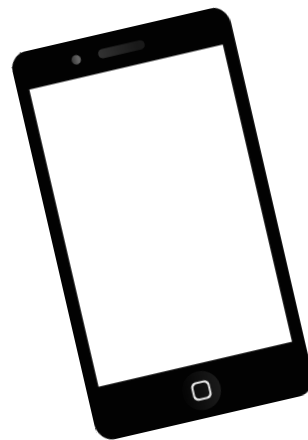
TO NOTE

You can check the fare prices and apply online for a student card [here](#) or you can apply to the Kayseri Metropolitan Municipality PASO and Card Unit to benefit from discounted services within the city.

In addition, you can make one free transfer during your journey within 80 minutes.

Buying a sim card

You can choose between the available operators in Turkey such as Turkcell, Türk Telekom, or Vodafone. The companies have different advantages, you can check the campaigns and prices and decide which operator you would like. You should get your mobile phone and passport with you when you get to the store.



TO NOTE

You can purchase a sim card with your passport but remember that the sim will get blocked within 90 days if you do not register your residence permit with it. To register your residence permit, you can go to any shop of your operator, and ask them to associate your residence permit number with your sim card.

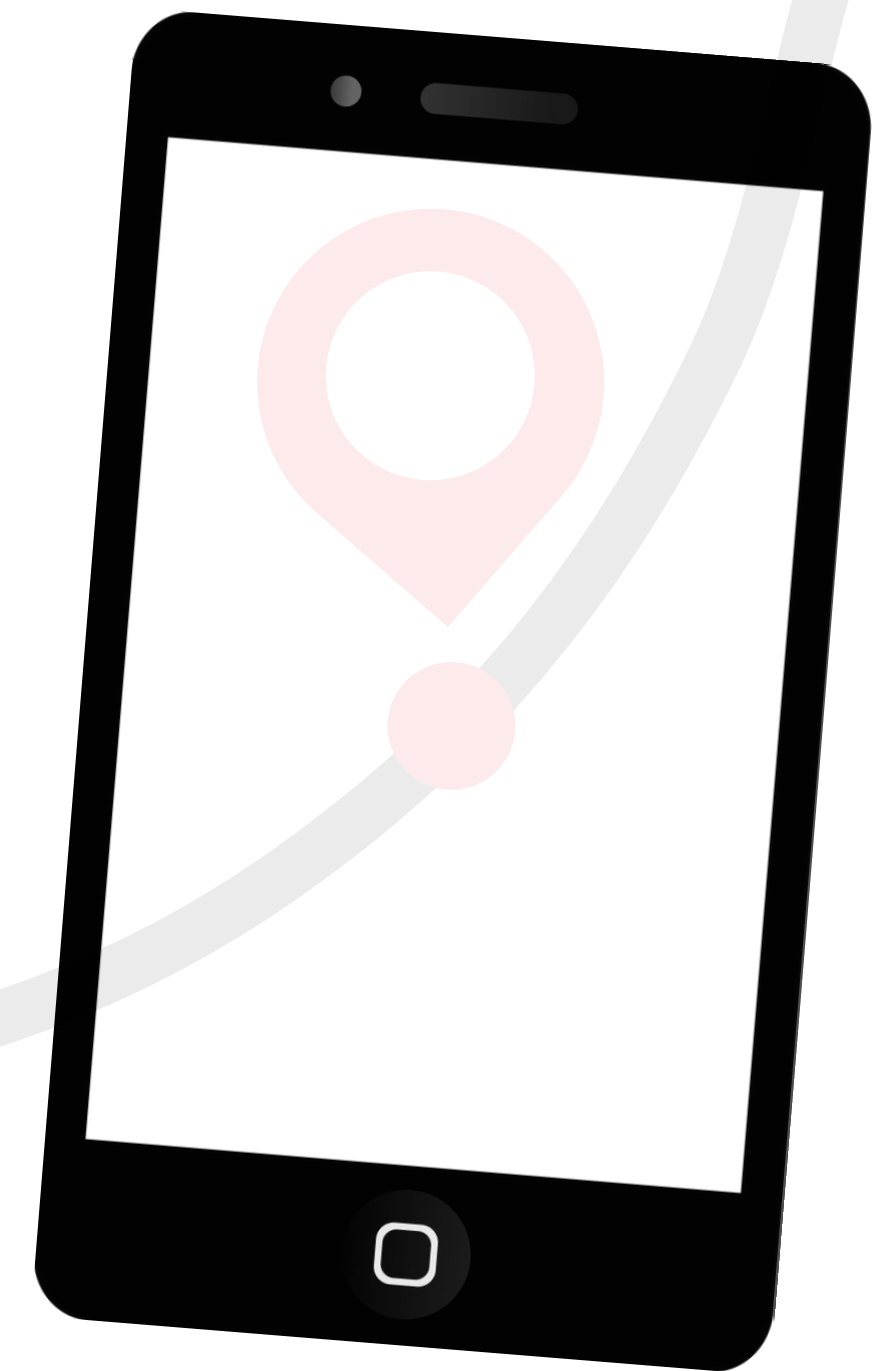
Registering your mobile phone

According to Turkish law, A mobile phone, which is bought from abroad, must be registered. Otherwise, your phone will be blocked, and you will not be able to use it in Turkey. You have 120 days to register your phone. In case you do not want to register your phone, you can buy a simple phone in Turkey.

1. Buy a Turkish SIM Card from Vodafone, Türk Telekom, or Turkcell.

2. Register your phone by taking your passport and IMEI number (you can check it on your phone by dialling *#06#). Pay the fee at the Tax Office (fee is subject to change).

3. Submit the tax payment receipt to the phone provider you purchased the SIM from.



Residence permit application

Make the application for the residence permit (ikamet) within 30 days of your arrival when you are staying in Türkiye for more than 90 days. You must do your online application before your visa/residence permit expires in order to avoid paying any fine. Erasmus+ students and interns as well as other exchange program students are required to apply for the short-term residence permit. The reason for the stay should be chosen as Student Exchange Program.

The application for the residence permit must be done online at:

e-ikamet.goc.gov.tr

Please keep in mind that when you start the online application you should have: a digital biometric photo (you can check the legal requirements of the photo [here](#)), health insurance, and passport.

Opening a bank account

You may face difficulties opening a bank account without a residence permit. Therefore, it is preferred to first apply for the residence permit.

To open a bank account, you will need the following documents:

- 1 Residence permit
- 2 Passport
- 3 *Turkish Tax number
- 4 Address in Turkey

*might not be needed by each bank

****Do not forget that you need to be over 18 years old to open a bank account in Turkey. An associate at the bank will supply you with all the necessary forms to open a Turkish bank account. Fill out the proper authorization forms. The bank will send your ATM card to your address.**

Health insurance

Healthcare in Turkey consists of a mix of public and private health services. Having health insurance is compulsory for all international students of Erciyes University. International students have two options for getting health insurance in Turkey.

Kayseri Provincial Directorate of Social Security (SGK):

- <http://www.sgk.gov.tr/wps/portal/sgk/en/home-page/mainpage>

It can also be done through any Private Insurance companies (ex. Park Sigorta).

After deciding on the company, you can visit one of their offices to buy health insurance or request it online. Please make sure to express that you need the insurance for the residence permit in Turkey so that the insurance is conforming to the requirements.



How to get service from public hospitals, university hospitals and doctors with private examinations?

Students who need to get service from public or university hospitals can apply to health institutions with their residence permit or passport provided that they have compulsory health insurance. Students who have insurance get healthcare in public or university hospitals without any additional payment.

In addition, some doctors have private clinics. Since they have their wage scale, the service from these doctors is typically not covered by health insurance plans. For this reason, getting healthcare service from the doctors who have private clinics can be financially compeller.



AFTER MOBILITY

One last step and you have completed your mobility.

ERASMUS+ FOR STUDIES AND TRAINEESHIP



Confirmation of Stay

This is one of the most important documents of Erasmus. It indicates the dates that the student was enrolled at our university. You may collect the document at our office.



Transcript of Records

Contact the International Relation Office/ Erasmus Office at your home university and make sure they nominate you for an exchange.

TO NOTE

You can require the Transcript of Records if you are a Mobility student for studies. It is also available to download on OBISIS. The traineeship mobility students will not receive such document as they don't undertake exams.



And now it's time for you to enjoy your Erasmus Experience!

GENERAL INFORMATION

National Holidays:

1 January	New Year's Day
23 April	National Sovereignty and Children's Day
1 May	Labour Day
19 May	Atatürk Commemoration, Youth and Sports Day
15 July	Democracy and National Unity Day
30 August	Victory Day
29 October	Republic Day



Religious holidays:



Eid-ul-Fitr	Three days religious holiday.
Eid al-Adha	Four days religious holiday.

Cost of Life in Kayseri

The average cost of living in Kayseri varies from the way the students spend. To have an idea of the cost of life in Kayseri, please see the below table.

Student Transport card.....	2,75TL
Private Housing.....	1000-3000 TL *depending on the choice
Dormitories.....	1800 TL
Bread Starting from.....	2,5 TL
Simit.....	5 TL
Student menu at ERU.....	11 TL
Tea.....	3 TL
Bottle of water.....	3 TL
Coffee.....	5 TL
Chicken.....	50 TL
Meat.....	100 TL
Fish.....	35 TL
McDonald Menu.....	35 TL



DON'T FORGET BEFORE YOU LEAVE!

- **SUBMIT YOUR LUNCH CARD TO THE MAIN CAFETERIA**
- **SUBMIT ALL THE DOCUMENTS REQUIRED BY YOUR HOME UNIVERSITY**
- **PLEASE INFORM THE INTERNATIONAL OFFICE ABOUT YOUR DEPARTURE**



Need more help?

Get in touch ↓

✉ eru.io.intoffice@gmail.com

🌐 erasmus.erciyes.edu.tr

📷 [erciyes_intoffice_erasmus_](https://www.instagram.com/erciyes_intoffice_erasmus_)

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